

RADIOLOGY DEPARTMENT EQUIPMENT SPECIFIC TRAINING

(Phillips / Fuji PACS Reader)



Hospital	
Equipment Name	
Operator	
Assessor	

KNOWLEDGE	Tick
Switch the unit & have knowledge of the password(s)	
Select patient from the work-list / be able to refresh the work-list / use the barcode reader.	
Have knowledge of the down-time procedure or know where the down-time procedure protocol is stored.	
Demonstrate how to load the cassette into the reader.	
Have knowledge of primary and secondary erasure.	
Have knowledge of whom to report any artefact / image problem to.	
Be able to identify a faulty cassette and remove if from service.	
Demonstrate the ability to; rotate, collimate, annotate, window the image.	
Have knowledge of the sensitivity and latitude settings.	
Have knowledge of the exposure valves.	
Be able to magnify an image.	
Demonstrate how to both suspend & complete the study.	
How to re-start a study / adjust and re-send an image.	
Be able to remove / delete an image, using the Reject analysis procedure.	
Be able to remove a cassette if jammed in the reader.	
Switch off the unit and re-start if applicable.	

I certify that the above person has been trained and is competent to use the equipment without supervision. I further certify that this list is not exhaustive and does not constitute comprehensive training.

Signed _____ Assessor _____ Date _____

I have received adequate training and I feel that I am competent to use this equipment without supervision.

Signed _____ Operator _____ Date _____