

RADIOLOGY DEPARTMENT
EQUIPMENT SPECIFIC TRAINING
(CT Scanner)



Hospital	
Equipment Name	
Operator	
Assessor	

KNOWLEDGE	Tick
Demonstrate how to switch the unit on and perform the warm-up procedure.	
Be able to move the table and gantry in all directions.	
Enter patient details / select patient from the work list.	
Find the Protocols, Local Rules and Exposure Charts.	
Select an appropriate programme / protocol.	
Adjust scanning parameters as appropriate to the patients size.	
Set any dose reducing algorithm as appropriate.	
To be able to reformat images.	
To be able to manually send/retrieve images to and from PACS and Workstation.	
Have knowledge of how to delete images from the hard drive.	
Demonstrate use of immobilisation straps for the patient.	
Demonstrate use of microphone/loudspeaker.	
If a failed message comes up when exposing, describe your next action.	
Have knowledge of how to remove the room from action.	
Demonstrates an understanding of infection control.	
In event of cardiac arrest, make table safe before commencing CPR.	

I certify that the above person has been trained and is competent to use the equipment without supervision. I further certify that this list is not exhaustive and does not constitute comprehensive training.

Signed _____ Assessor _____ Date _____

I have received adequate training and I feel that I am competent to use this equipment without supervision.

Signed _____ Operator _____ Date _____